



**Title:** Statement of Student Responsibilities Policy  
**Effective Date:** July 1, 2025  
**Issuing Authority:** Senior Vice President for Finance and Administration  
**Policy Contact:** University Bursar  
[bursar@mercer.edu](mailto:bursar@mercer.edu), 478-301-1111

### **Purpose**

At Mercer University, our desire is to create an atmosphere of transparency and provide students with the information needed to make informed decisions. The purpose of this policy is to establish a framework for students to receive information regarding student rights and responsibilities and student financial obligations incurred at the time of registration.

### **Scope**

This policy applies to all students enrolled at Mercer University.

### **Exclusions**

None

### **Policy Statement**

Mercer University requires a digitally signed Statement of Student Responsibilities for each semester a student is enrolled. An account hold will be placed upon the student's initial enrollment and prior to each registration period. The account hold is automatically released once the signature is completed.

The student will complete and electronically sign the form in the MyMercer portal. Paper copies will not be accepted.

### **Additional Resources**

MyMercer Student Portal: <https://my.mercer.edu/>

### **History**

Revised March 2023  
Revised June 17, 2025